



“MetLife is a leading global provider of insurance industry serving 90 million customers in more than 60 countries all over the world. The company offers Individual and Group Insurance Plans in Life, Personal Accident, Health and Pension, providing comprehensive protection to 600.000 insured all over the country”

We are seeking for **Employee Benefits** department the right individual to assume the position of
Group Underwriter
(Code: GRUND)

Position title: Group Underwriter

Reports to: EB & Credit Life Manager

Office Location: Athens, Greece

Overview of the role:

The underwriter is accountable of the delegated incoming applications and reinstatements. The proper risk estimation according to the company’s guidelines, along with the achievement of the departments KPI’s are the main drivers of success.

Key Responsibilities:

Pricing (according to individual authority limits):

- Proposals (New Groups)
- Annual Renewals (Portfolio)
- Pricing Studies
- New Products

Policy Issue & Administration:

- New policy issue
- Endorsement issue
- Policy System update
- E-claims Set up
- Booklet preparation

Data Analytics:

- Enhanced policy Data according to corporate client needs
- Portfolio Studies
- Trend Evolution

Business Knowledge/Technical Skills:

- A Bachelor's degree in mathematics/statistics/finance is required
- Advanced knowledge of English and MS Office
- Experience on a field that is demanding & complex is essential
- Experience in Employee Benefits / Insurance Industry will be an asset
- Up-to-date knowledge of relevant national regulations and legislation is required

Personal Capabilities:

- Excellent interpersonal skills
- Self-motivated, perpetual learner and proactive mind-set
- Presentation skills
- Sales and customer oriented
- Continuous drive in improving personal skills

The company offers:

Our company offers a competitive remuneration package, continuous training and opportunities for further career development in a friendly and fast paced working environment.

Interested candidates should address detailed and updated CV, quoting reference code (GRUND), via:

Email: Resumes.HR@metlife.gr